



## Library of Things Lending Policy and Borrowing Agreement

By signing this Borrower's Agreement, I (print name) \_\_\_\_\_ accept and agree to the terms and conditions specified below.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Item(s) being borrowed \_\_\_\_\_

### Borrower's Agreement

1. Patrons must be 18 years or over to borrow items from Perrot Memorial Library's Library of Things (LOT) collection.
2. Patrons must sign this "Borrowing Agreement" prior to checking out items from the LOT.
3. Items must be checked out and returned to Perrot Memorial Library. Items may not be returned in the Book Drop or to another library.
4. The Perrot Memorial Library's LOT consists of two types of items:
  - a. **LOT Express** – These items circulate for one week, are not holdable, and are not renewable. If overdue, the fines for these items are \$5/day, to a maximum of \$50.
  - b. **LOT Regular** – These items circulate for three weeks, with one renewal. They are holdable for three days. There are no overdue fines on these items.
5. Patrons may have a maximum of two holds at a time and no more than two LOT items checked out at a time.
6. Patron is solely responsible for items checked out from the LOT. The patron agrees that if any borrowed item becomes unsafe or is in a state of disrepair, the patron will discontinue use and report it to the Library immediately. Patrons should not attempt to repair the item.
7. All items must be returned with all parts and components in the same condition as when borrowed.
8. The replacement cost of the item is noted on the contents list included with each item. The borrower agrees to pay for the loss, damage, or theft of items and to pay a fee for items returned in soiled condition. This amount could equal the full replacement cost of the item.
9. The Perrot Memorial Library is not responsible for any injury, loss of data, or damage that may occur when using an item from the LOT collection.
10. The Library reserves the right to refuse the loan of any item at its discretion.