# PERROT MEMORIAL LIBRARY

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## Adult Library Card Application

Please present one of the following forms of identification to receive a library card:

- Driver's license, state-issued ID or passport with Greenwich address
- Photo ID + Greenwich Beach Card, utility bill, or rental/mortgage papers
- Photo ID + pay stub or letter from your place of employment in Greenwich
- Non-resident caregivers must fill out our Nanny Form.
- If you are a Connecticut resident, we can input your hometown library card into our system.
   Please present both your hometown library card and a photo ID.

Applicant's name :				
Address:				
City:		State:	Zip Code:	
	Telephone: (	)		
e-mail*:				
* You w	rill receive e-mail notificatio	ns from Perrot regarding requested	I items, due dates, and fees.	

### Borrower's Agreement

- I will be held financially responsible for damages to or loss of the items I borrow.
- My personal information will not be used by anyone except the library, for official library business.
- If my library card is lost or stolen, I will let the library know immediately.



- Your Perrot card may be used at any Greenwich library.
- Please visit the library with a photo ID when your card expires so that we may update your information.
- Out of town library cards must be renewed at the issuing library.
- Please inform the library as soon as possible of a change of address, telephone number, or e-mail address.
- In order to check out materials in the future, you must bring your library card, a valid photo ID, or a current Greenwich beach card.

## **Lending Policies**

- Books: 3-week loan period
- Express Books: 1-week loan period; 1 renewal
- Express DVDs: 3-day loan period; no renewals
- Magazines: 1-week loan period. Current issues may not be borrowed.
- Music CDs: 3-week loan period
- DVDs and BluRays: 1-week loan period
- Audiobooks: 3-week loan period
- Museum Passes: 3-day loan period; no renewals; \$1/day if returned late

Most items may be renewed up to four times. Items that have been requested by other patrons *may not be renewed*.

You may renew in person, by phone, or online.

We do charge for lost/damaged items.

I have read the Borrower's Agreement and I agree to comply with Perrot Library's lending policies.

Signature:

LIBRARY USE ONLY: Card Number: ID Shown:

Expiration Date: Initials: