## Instructions on Making a <u>Gift of Securities</u> to the Perrot Memorial Library

 Request the bank or institution holding the donor's securities to deliver the shares to the Perrot Memorial Library's bank as follows: (Bank or Broker's Name)

Please deliver free against receipt from the account of (Name of Donor):

(Account No.): \_\_\_\_\_

(No. of Shares): \_\_\_\_\_\_of (Name of Company): \_\_\_\_\_\_

To: Depository Trust Company (DTC):

Broker Name: Morgan Stanley LLC DTC #0015

Account #409-116486-403 Account Title: Perrot Memorial Library Assoc.

Contact Name: Sarah Williams, Group AdministratorTel: (203) 625-4878The Trischman Group atFax: (203) 861-5731Morgan Stanley Smith Barney, LLCFax: (203) 861-5731One Fawcett Place, 3<sup>rd</sup> Fl.Greenwich, CT 06830

2. Please contact Kevin McCarthy to alert Perrot that a gift is being transferred. Send a duplicate copy of the above information to:

Kevin McCarthy, Director Perrot Memorial Library 90 Sound Beach Avenue Old Greenwich, CT 06870 Tel: (203) 637-3888 Fax: (203) 698-2620

## Instructions on Making a <u>Wire Transfer</u> to the Perrot Memorial Library

Please contact Kevin McCarthy to alert Perrot that a gift is being sent.

ABA #021000089 Credit Bank: Citibank N.A. (address if requested: 111 Wall St., New York, NY 10005) Credit Account: 40611172 Credit Account Name: Morgan Stanley Smith Barney LLC

For further credit to: Account #409116486403 Account Title: Perrot Memorial Library Assoc. Contact Name: Sarah Williams, Group Administrator

Tel: (203) 625-4878 Fax: (203) 861-5731

The Perrot Memorial Library Association of Old Greenwich, Inc. is a non-profit 501 (c) (3) organization with taxexempt status. Our Federal ID Tax Number issued by the Internal Revenue Service is 06-1012967.